

REGULAR MEETING OF THE BOARD OF DIRECTORS OF OLD BRIDGE ELEMENT SCHOOL (“OBES”) PARENT TEACHER ORGANIZATION (“PTO”)

A regular Meeting of the PTO Board of Directors was held in person at Nicole Sullivan’s residence on July 23, 2025, beginning at 6:25 PM.

Attending the Meeting was Nicole Sullivan, President, Kianet Christophy, Co-President, Brittany Parsonson, Vice President, Lisca Carpenter, Treasurer, and Kara Cappello, Secretary. Nicole acted as the Chairperson and Kara served as the Secretary of the Meeting. Quorum for the Board of Directors was present at the beginning of the meeting.

The Meeting was called to order by Nicole.

Fun Run:

- The Directors discussed in detail the upcoming Fun Run and fundraiser.
- Corporate donors were identified and assigned to individual Board Members.
- The fundraising platform was discussed. The Directors discussed creating Spirit Weeks and fundraising challenges to keep students and families excited about the Fun Run.
- The Directors discussed the character building options and the Pep Rally.
- The Directors created action items and assigned each Director certain tasks.

Back to School Luncheon:

- Kianet discussed the various vendors she had engaged with for the teacher back to school luncheon.

Orientation:

- The Directors discussed the Kindergarten popsicles on the playground and what items were needed for that event.
- The Directors further discussed the PTO tables at both orientation events hosted by the school. Brittany and Kara were delegated the responsibility to assemble the various handouts that will be placed on the tables.
- Kianet volunteered to prepare the “What the PTO Does” posterboard for display.

Secretary’s Report:

No report.

Treasurer’s Report:

Lisa discussed obtaining new card readers and updating the contact information on the bank account.

Closing of the Meeting:

There being no further business, Nicole moved to adjourn the Meeting and Kara seconded the motion. The Meeting was adjourned at 8:45 pm.

Signed by:

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Nicole Sullivan, President/Chairperson

Signed by:

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Kara Cappello, Secretary